

# **Manaksia Coated Metals & Industries Limited**

Corporate Identity Number: L27100WB2010PLC144409  
Regd. Off.: 8/1 Lal Bazar Street, Bikaner Building, 3rd Floor, Kolkata- 700 001  
Phone No.: +91-33-2231-0050; Fax No.: +91-33-22300336  
Website: www.manaksiacoatedmetals.com; E-mail: investorrelmcmil@manaksia.com

## **POSTAL BALLOT FORM**

(Please read the instructions printed overleaf carefully before completing this form)

- (1) Name and Registered :  
Address of the Sole/First  
named Member
- (2) Name(s) of Joint Holder(s) :
- (3) DP ID No./Client ID No./ :  
Registered Folio No.
- (4) No. of Shares held :
- (5) I/We hereby exercise my/our vote in respect of the Special Resolution to be passed through Postal Ballot for the business stated in the Notice dated 13th February, 2019 of the Company by sending my/our assent (For) or dissent (Against) to the said Special Resolution by placing the tick mark (✓) at the appropriate column below:

<b>Description of the Resolution</b>	<b>No. of Shares for which votes cast</b>	<b>I/We assent to the resolution (FOR)</b>	<b>I/We dissent to the resolution (AGAINST)</b>
1. Approval for continuation of Directorship of Mr. Mahabir Prasad Agrawal (DIN: 00524341) as Non-Executive Director of the Company pursuant to Regulation 17(1A) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015.			

**Place:**

**Date:**

\_\_\_\_\_  
Signature of the Member or Authorised Signatory

## **ELECTRONIC VOTING PARTICULARS**

<b>EVEN</b> (Electronic Voting Sequence Number)	<b>User ID</b>	<b>Password</b>

**Note:**

- 1) If the voting rights are exercised electronically, there is no need to use this form.
- 2) For e-voting, please refer the instructions under "E-Voting Facility" in the Notice attached herewith.

***Last date for Receipt of Postal Ballot Form by the Company: 25<sup>th</sup> March, 2019, 05:00 p.m.***

## **INSTRUCTIONS**

1. A Member desiring to exercise vote by Postal Ballot may complete this Postal Ballot Form and send it to the Scrutinizer in the enclosed self-addressed postage pre-paid Business Reply Envelope. Envelope containing Postal Ballot, if deposited in person or sent by courier at the expense of the Member will also be accepted. Alternatively, a member may vote through electronic mode as per the instructions for voting through electronic means provided in the Postal Ballot Notice sent herewith. Kindly, note that the Shareholders can opt only one mode of voting i.e. either by physical postal ballot or e-voting. If you are opting for e-voting, then do not vote by physical postal ballot and vice-versa. However, in case shareholders cast their vote by both physical postal ballot and e-voting then voting done through e-voting shall prevail and votes cast through Postal Ballot will be treated as invalid.
2. This Form should be completed and signed by the Member (as per the specimen signature registered with the Company/Depository Participants). In case of joint holding, this Form should be completed and signed by the first named Member and in his absence, by the next named Member.
3. In case of shares held by companies, trusts, societies, etc., the duly completed Postal Ballot Form should be accompanied by a certified true copy of Board Resolution/Power of Attorney/attested specimen signatures etc. In case of electronic voting, documents such as the certified true copy of Board Resolution/Power of Attorney, along with attested specimen signatures, should be mailed to the Scrutinizer at **khaitan52@gmail.com**, with a copy marked to **evoting@nsdl.co.in**, or deposited at the registered office of the Company.
4. The consent must be accorded by recording the assent in the Column 'FOR' and dissent in the column 'AGAINST' by placing a tick mark (✓) in the appropriate column.
5. Unsigned, incomplete or defective Postal Ballot Forms are liable to be rejected.
6. Duly completed Postal Ballot Form should reach the Scrutinizer not later than the close of working hours i.e., 05:00 p.m., on Monday, 25th March, 2019. All Postal Ballot Forms received after this date will be treated as if reply from such Member has not been received.
7. A Member may request for a duplicate Postal Ballot Form, if so required. However, the duly filed in duplicate Postal Ballot Form should reach the Scrutinizer not later than the date specified at item No. 6 above.
8. Members are requested not to send any other paper along with the Postal Ballot Form in the enclosed postage pre-paid self-addressed Business Reply Envelope.
9. The e-voting period will commence from 09:00 a.m. (IST) on Sunday, 24th February, 2019 and end at 05:00 p.m. (IST) on Monday, 25th March, 2019.
10. During this period, Members of the Company, holding shares either in physical form or in dematerialized form as on the cut-off date of Friday, 15th February, 2019 may cast their vote electronically. The e-voting module shall be disabled for voting from 05:00 p.m. (IST) on Monday, 25th March, 2019.
11. Voting rights shall be reckoned on the paid up value of the shares registered in the name of the Members on the cut-off date i.e. Friday, 15th February, 2019.
12. The Scrutinizer's decision on the validity of Postal Ballot Form(s) will be final.
13. The result of the voting by Postal Ballot will be announced on or before Wednesday, 27<sup>th</sup> March, 2019 and displayed on the Notice Board of the Company at its Registered Office, intimated to the Stock Exchange(s) where the shares of the Company are listed and Depositories. The results will also be hosted on the website of the Company at **www.manaksiacoatedmetals.com**.

### **Green Initiative:**

As responsible citizens, we would like to do our bit to protect our environment and reduce our carbon footprint. We request you, our valued shareholder, to join us in our endeavor to save the planet by registering your email to receive all communications electronically.

In case you hold securities of the Company in demat mode, kindly furnish your email ID to your Depository Participant (i.e., with whom you had opened your demat account). If you hold securities in physical mode, kindly furnish your email ID to the Company's Registrar & Share Transfer Agents, Link Intime India Private Limited ('RTA') at their email ID: **kolkata@linkintime.co.in**. For more details, you may contact: **investorrelmcmil@manaksia.com**.