

Regd. Office : 8/1 Lal Bazar Street, Bikaner Building 3rd Floor, Kolkata - 700001, INDIA Phone : +91 33 2243 5053 / 54 / 6055 E-mail : infomcmil@manaksia.com Website : www.manaksiacoatedmetals.com

Sec/Coat/008/FY-2023-24

Date: 30.05.2023

The Secretary BSE Limited New Trading Wing, Rotunda Building, P J Tower, Dalal Street, Mumbai – 400 001 Scrip Code: 539046

The Manager National Stock Exchange of India Limited Exchange Plaza, C-1, Block "G" 5<sup>th</sup> Floor, Bandra Kurla Complex, Bandra East, Mumbai - 400 051 Symbol: MANAKCOAT

Madam/Sir,

## Sub: Annual Secretarial Compliance Report

Please find enclosed the Annual Secretarial Compliance Report of Manaksia Coated Metals & Industries Limited for the year ended 31<sup>st</sup> March, 2023, certified by Mr. Asit Kumar Labh, Practicing Company Secretary dated 26<sup>th</sup> May, 2023.

This Report has been issued pursuant to Regulation 24A of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 read with SEBI Circular no. CIR/CFD/CMD1/27/2019 dated February 8, 2019.

This is for your information and record.

Thanking You Yours Faithfully

For Manaksia Coated Metals & Industries Limited





Shruti Agarwal (Company Secretary & Compliance Officer) Membership No. : F12124

Encl: as above



C/o. A. K. Labh & Co. Company Secretaries

40, Weston Street, 3rd Floor, Kolkata -700 013 Ph. :(033) 2221-9381, 4063-0236, Fax :(033) 2221-9381 (M) : 97487-36545 e-mail : asit@aklabh.com / asit.labh1@gmail.com Website : www.aklabh.com

## Secretarial Compliance Report of Manaksia Coated Metals & Industries Limited for the financial year ended 31.03.2023

I have conducted the review of the compliance of the applicable statutory provisions and the adherence to good corporate practices by *Manaksia Coated Metals & Industries Limited* (hereinafter referred as 'the listed entity'), having its Registered Office at Bikaner Building, 8/1, Lal Bazar Street, 3rd Floor, Kolkata – 700001, West Bengal. Secretarial Review was conducted in a manner that provided me a reasonable basis for evaluating the corporate conducts/statutory compliances and expressing my opinion thereon.

Based on my verification of the listed entity's books, papers, minutes books, forms and returns filed and other records maintained by the listed entity and also the information provided by the listed entity, its officers, agents and authorized representatives during the conduct of Secretarial Review, I hereby report that in my opinion, the listed entity has, during the review period covering the financial year ended on 31<sup>st</sup> March 2023, complied with the statutory provisions listed hereunder and also that the listed entity has proper Board processes and compliance mechanism in place to the extent, in the manner and subject to the reporting made hereinafter:

## I, Asit Kumar Labh, Practicing Company Secretary, have examined:

- (a) all the documents and records made available to me and explanation provided by *Manaksia Coated Metals & Industries Limited* ("the listed entity"),
- (b) the filings/ submissions made by the listed entity to the stock exchanges,
- (c) website of the listed entity,
- (d) any other document/ filing, as may be relevant, which has been relied upon to make this certification,









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C/0. A. K. Labh & Co.

for the year ended 31<sup>st</sup> March 2023 ("Review Period") in respect of compliance with the provisions of :

- (a) the Securities and Exchange Board of India Act, 1992 ("SEBI Act") and the Regulations, circulars, guidelines issued thereunder; and
- (b) the Securities Contracts (Regulation) Act, 1956 ("SCRA"), rules in ide thereunder and the Regulations, circulars, guidelines issued thereunder by the Securities and Exchange Board of India ("SEBI");

The specific Regulations, whose provisions and the circulars/ guidelines issued thereunder, have been examined, include:-

- (a) Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015;
- (b) Securities and Exchange Board of India (Substantial Acquisition of Shares and Takeovers) Regulations, 2011;
- (c) Securities and Exchange Board of India (Prohibition of Insider Trading) Regulations, 2015;
- (d) Securities and Exchange Board of India (Registrars to an Issue and Share Transfer Agents) Regulations, 1993 regarding the Companies Act, 2013 and dealing with client,

and circulars/ guidelines issued thereunder;

and based on the above examination, I hereby report that, during the Review Period :

 I. (a) The listed entity has complied with the provisions of the above Regulations and circulars/ guidelines issued thereunder, except in respect of matters specified below:









C/o. A. K. Labh & Co.

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SI. N o.	Compliance Requirement (Regulations/ circulars/ guidelines including specific clause)	Regulation / Circular No.	Deviations	Action Taken By	Type of Action (Advisory / Clarification / Fine / Show Cause Notice / Warning, etc.)	Details Violation	of	Fine Amount	Observations / Remarks of the Practicing Company Secretary	Management Response	Remark
•	-	-	NIL	-		-		-		-	-

(b) The listed entity has taken the following actions to comply with the observations made in previous reports :

SI. No.	Compliance Requirement (Regulations/ circulars/ guidelines including specific clause)	Regulation/ Circular No.	Deviations	Action Taken By	Type of Action (Advisory/ Clarification/ Fine/ Show Cause Notice / Warning, etc.)	Details of Violation	Fine Amount	Observations / Remarks of the Practicing Company Secretary	Management Response	Remarks
-		-	NIL	-	-	1200	-	-	-	( <b>1</b> 1)

II. Compliances related to resignation of statutory auditors from listed entities and their material subsidiaries as per SEBI Circular CIR/CFD/CMD1/114/2019 dated 18th October, 2019 :

Sr.	Particulars	Compliance	Observations/	
No.		Status	Remarks	by
		(Yes/No/ NA)	PCS	
1.	Compliances with the following conditions while appointing	/re-appointing an a	uditor	











C/o. A. K. Labh & Co.

**Company Secretaries** 

	<ul> <li>If the auditor has resigned within 45 days from the end of a quarter of a financial year, the auditor before such resignation, has issued the limited review/ audit report for such quarter; or</li> </ul>	N.A.	No such case was reported during the financial year under report.
	<ul> <li>ii. If the auditor has resigned after 45 days from the end of a quarter of a financial year, the auditor before such resignation, has issued the limited review/ audit report for such quarter as well as the next quarter; or</li> </ul>	N.A.	No such case was reported during the financial year under report.
	iii. If the auditor has signed the limited review/ audit report for the first three quarters of a financial year, the auditor before such resignation, has issued the limited review/ audit report for the last quarter of such financial year as well as the audit report for such financial year.	N.A.	No such case was reported during the financial year under report.
2.	Other conditions relating to resignation of statutory auditor		
	i. Reporting of concerns by Auditor with respect to the listed entity/its material subsidiary to the Audit Committee :	N.A.	No such case was reported during the financial year under report.









C/o. A. K. Labh & Co.

**Company Secretaries** 

- a. In case of any concern with the management of the listed entity/material subsidiary such as non-availability of information / non-cooperation by the management which has hampered the audit process, the auditor has approached the Chairman of the Audit Committee of the listed entity and the Audit Committee shall receive such concern directly and immediately without specifically waiting for the quarterly Audit Committee meetings.
- b. In case the auditor proposes to resign, all concerns with respect to the proposed resignation, along with relevant documents has been brought to the notice of the Audit Committee. In cases where the proposed resignation is due to non-receipt of information/explanation from the Company, the auditor has informed the Audit Committee the details of information/ explanation sought and not provided by the management, as applicable.
- c. The Audit Committee / Board of Directors, as the case may be, deliberated on the matter on receipt of such information from the auditor relating to the proposal to resign as mentioned above and communicate its views to the management and the auditor.
- ii. Disclaimer in case of non-receipt of information :
  - d. The auditor has provided an appropriate disclaimer in its audit report, which is in accordance with the Standards of Auditing as specified by ICAI/NFRA, in case where the listed entity / its material subsidiary has not provided information as required by the auditor.









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3.		T	No such case was
	The listed entity / its material subsidiary has obtained	N.A.	No such case was
	information from the Auditor upon resignation, in the	IN.A.	reported during the
	format as specified in Annexure- A in SEBI Circular CIR/		financial year under
	CFD/CMD1/114/2019 dated 18th October, 2019.		report.

III. I hereby report that, during the Review Period the compliance status of the listed entity is appended as below:

Sr. No.	Particulars	Compliance Status (Yes/No/NA)	Observations/ Remarks by PCS		
1.	Secretarial Standards : The compliances of the listed entity are in accordance with the applicable Secretarial Standards (SS) issued by the Institute of Company Secretaries India (ICSI), as notified by the Central Government under Section 118(10) of the Companies Act, 2013 and mandatorily applicable.	Yes			
2.	<ul> <li>Adoption and timely updation of the Policies :</li> <li>All applicable policies under SEBI Regulations are adopted with the approval of Board of Directors of the listed entity.</li> </ul>	Yes			
	<ul> <li>All the policies are in conformity with SEBI Regulations and heave been reviewed &amp; updated on time, as per the regulations / circulars / guidelines issued by SEBI.</li> </ul>	Yes			









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10			Website : www.aklabh.com
3.	<ul> <li>Maintenance and disclosures on Website :</li> <li>The listed entity is maintaining a functional website.</li> <li>Timely dissemination of the documents / information under a separate section on the website.</li> <li>Web-links provided in annual corporate governance reports under Regulation 27(2) are accurate and specific which re-directs to the relevant document(s) / section of</li> <li>Disqualification of Director :</li> </ul>	Yes Yes Yes	Website : www.aklabh.com
	None of the Director(s) of the Company is/ are disqualified under Section 164 of Companies Act, 2013 as confirmed by the listed entity.	Yes	
5.	<ul> <li>Details related to Subsidiaries of listed entities have been examined w.r.t.:</li> <li>(a) Identification of material subsidiary companies.</li> <li>(b) Disclosure requirement of material as well as other subsidiaries.</li> </ul>	Yes N.A.	During the financial year under report, the Company had 1 Indian and 1 Foreign subsidiary which were not material as on 31.03.2023.
6.	Preservation of Documents : The listed entity is preserving and maintaining records as prescribed under SEBI Regulations and disposal of records as per Policy of Preservation of Documents and Archival policy prescribed under SEBI LODR Regulations, 2015.	Yes	
7.	Performance Evaluation : The listed entity has conducted performance evaluation of the Board, Independent Directors and the Committees at the start of every financial year/during the financial year as prescribed in SEBI Regulations.	Yes	









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8.	Polated Darty Transactions		
	<ul> <li>Related Party Transactions :</li> <li>(a) The listed entity has obtained prior approval of Audit Committee for all related party transactions; or</li> <li>(b) The listed entity has provided detailed reasons along with confirmation whether the transactions were subsequently approved/ratified/rejected by the Audit Committee, in case no prior approval has been obtained.</li> </ul>	Yes N.A.	No such case was reported during the financial year under report.
9.	<b>Disclosure of events or information :</b> The listed entity has provided all the required disclosure(s) under Regulation 30 along with Schedule III of SEBI LODR Regulations, 2015 within the time limits prescribed thereunder.	Yes	
10.	Prohibition of Insider Trading :The listed entity is in compliance with Regulation 3(5) & 3(6)SEBI (Prohibition of Insider Trading) Regulations, 2015.	Yes	
11.	Actions taken by SEBI or Stock Exchanges, <i>if any</i> : No action(s) has been taken against the listed entity/ its promoters/ directors/ subsidiaries either by SEBI or by Stock Exchanges (including under the Standard Operating Procedures issued by SEBI through various circulars) under SEBI Regulations and circulars/ guidelines issued thereunder.	Yes	









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12.	Additional Non-compliances, if any :	A 1	
	No additional non-compliance observed for any SEBI regulation/circular/guidance note etc.	Yes	

## Assumptions & Limitation of scope and Review:

- 1. Compliance of the applicable laws and ensuring the authenticity of documents and information furnished, are the responsibilities of the management of the listed entity.
- 2. My responsibility is to certify based upon my examination of relevant documents and information. This is neither an audit nor an expression of opinion.
- 3. I have not verified the correctness and appropriateness of financial Records and books of accounts of the listed entity.
- 4. This Report is solely for the intended purpose of compliance in terms of Regulation 24A (2) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and is neither an assurance as to the future viability of the listed entity nor of the efficacy or effectiveness with which the management has conducted the affairs of the listed entity.



Place : Kolkata Dated : 26.05.2023

Signature: Acit Kuman Lell Name of the Practicing Company Secretary : CS Asit Kumar Labh ACS No.: 32891 CP No. :14664 UIN : I2015WB1285500 PRCN : 1587/2021

UDIN : A032891E000380095



